MINUTES

OF

BOARD MEETING

HELD

ON

NOVEMBER 1, 2021



State of Louisiana

Louisiana State Board of Cosmetology 11622 Sunbelt Court, Baton Rouge, LA 70809 (225) 756-3404 Telephone - (225) 756-3410 Fax Web Address: www.lsbc.louisiana.gov

Edwin H. Neill, Chairman

Hammond, LA

Mella Brown Shreveport, LA

Kevin A. Martin Lafayette, LA

William M. Grayson Hessmer, LA

Stephen Young **Executive Director**

Eliza Jill Hebert, Vice-Chairman Frances K. Hand Breaux Bridge, LA

Denham Springs, LA Lake Charles, LA

Melinda Tilley

James R. Williams New Orleans, LA

MINUTES OF BOARD MEETING NOVEMBER 1, 2021 AT 09:00 A.M.

CHAIRMAN OF THE BOARD:

Edwin Neill

Present

BOARD MEMBERS:

Mella Brown William Grayson Frances Hand Eliza Jill Hebert **Kevin Martin** Melinda Tilley James Williams

Present Present Present **Absent** Present Present Present

STAFF:

Executive Director Assistant Director Licensing Analyst Supervisor **Steve Young** Tisha Butler **Deborah Johnson**

Present Present Present

BOARD ATTORNEY:

Sheri Morris

Absent

I. CALL TO ORDER

Chairman Edwin Neill called the meeting to order.

II. WELCOME BOARD MEMBERS AND GUESTS

Edwin Neill welcomed the Board members and their guests, Erin Burgett, Carol Gai, Robert Burns, Sherri Cook and Lesley Kernan.

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III. INVOCATION

Frances Hand gave the invocation.

IV. ROLL CALL

Five Board Members were present at roll call. Jill Hebert was absent and there was a quorum. James Williams arrived at 9:05 a.m. and Kevin Martin arrived at 9:07 a.m.

V. ACCEPTANCE OF THE AGENDA

Mella Brown made the motion to accept the November 1, 2021 revised agenda. Michael Grayson seconded, motion carried by unanimous voice vote.

VI. DISPOSITION OF THE OCTOBER 11, 2021 BOARD MEETING MINUTES

Melinda Tilley made the motion to accept the October 11, 2021 Board Meeting minutes. Mella Brown seconded, motion carried by unanimous voice vote.

VII. SCHOOLS:

1. The Beauty Institute
Approval of Floor Plans

Mella Brown made the motion to approve the submitted floor plans. Frances Hand seconded, motion carried by unanimous voice vote.

2. Vanguard College-Metairie Addition of Esthetics Curriculum

Mella Brown made the motion to approve the esthetics curriculum submitted for the Metairie campus. Michael Grayson seconded, motion carried by unanimous voice vote.

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3. Stellar Beauty Final Inspection Approval

Mella Brown made the motion to approve the final inspection. James Williams seconded, motion carried unanimous voice vote.

VIII. OLD BUSINESS:

A. Cosmetology Testing

Kevin Martin passed around some procedure guidelines for the new practical portion to be added. He informed the Board that not much is changing and that the change will be to the front left side with a minimum of 6 white rods ½ off base prewrapped with tension and that the student would come in with that particular process the perm already completed, hair would be double in wrap with end papers completely dry, no fish hooks same procedures and guidelines that followed the previous perm wrap set. The individual would remove the rods with end paper and section hair in 3 vertical sections. He also informed the Board that he would like to come in and show how the technique is done to properly cut curly natural hair.

This change will be implemented to create a bridge to the future and this is step 1.

Mella Brown made the motion to approve this change to the testing with an implementation date of June 6, 2022. Kevin Martin seconded, motion carried by unanimous voice vote.

B. Advanced Esthetics Task Force

The task force did an excellent job of revamping the esthetics portion of the exam. They provided the Board with a proposal and they discussed the practical portion. The testing will begin June 6, 2022.

Mr. Steve Young will send out information for comments and the Board will vote on this matter in December.

C. Continuing Education

Mr. Steve informed the Board that we needed to do something regarding continuing education since we had given another bye for this year.

The staff will present the Board with a proposal of the 2 possibilities of Milady and Pivot Point classes that are offered online so the Board can vote on it at the next meeting.

IX. NEW BUSINESS:

A. <u>Executive Director Report</u>:

Mr. Steve informed the Board that he had a request from 3 schools to extend an additional 30 days to teach online while out of school due to hurricanes that occurred previously.

Frances Hand made the motion to extend online teaching for an additional 30 days. Kevin Martin seconded, motion carried by unanimous voice vote.

Mr. Steve also informed the Board that we are caught up with testing from COVID closures.

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B. Attorney Report:

1. Approval of Attorney Contract

Mella Brown made the motion to approve the submission of the contract for Attorney James R. Raines. Frances Hand seconded, motion carried by unanimous voice vote.

X. ADJOURN

Mella Brown made the motion to adjourn. Michael Grayson seconded, motion carried by unanimous voice vote.