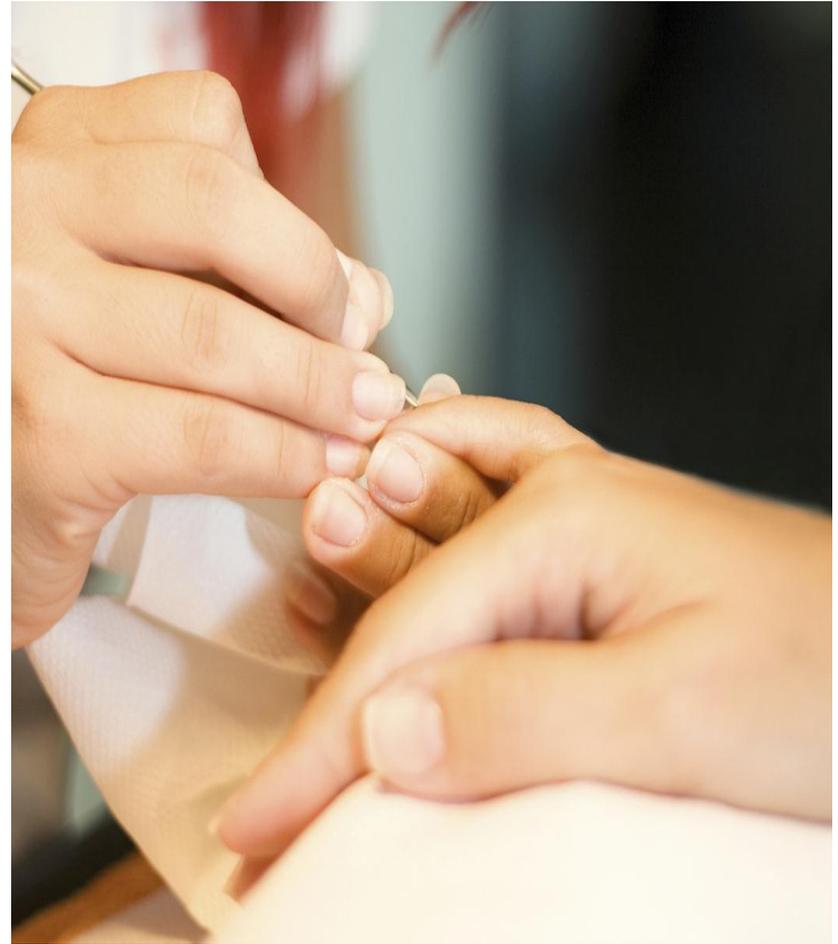
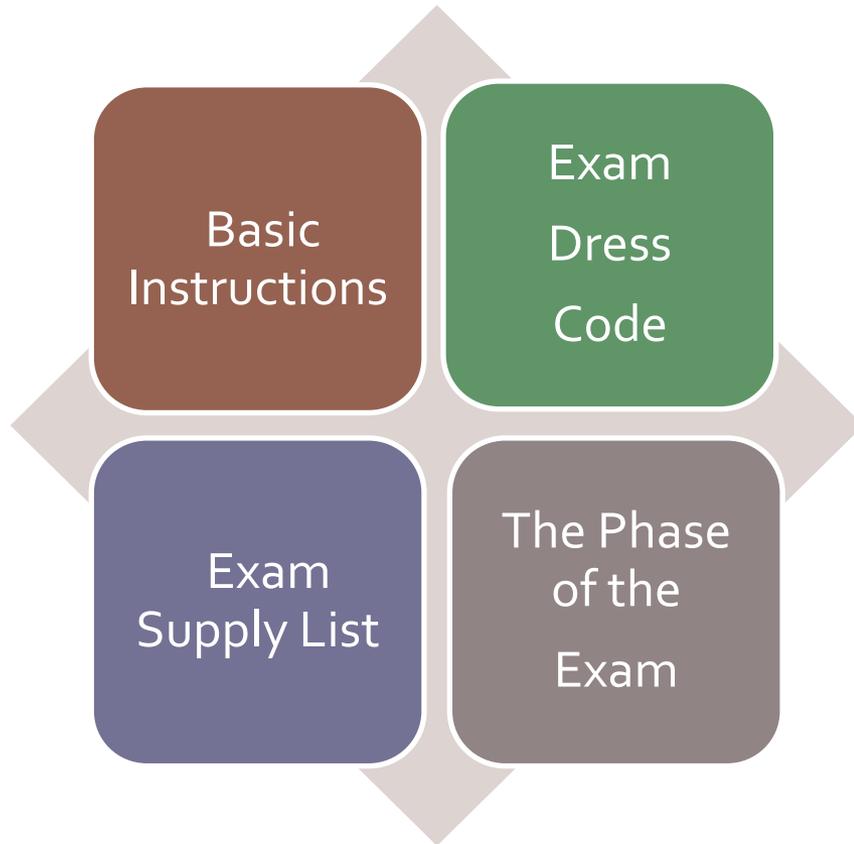


**LOUISIANA STATE BOARD OF  
COSMETOLOGY  
MANICURIST PRACTICAL EXAM**

2011 Update

# Manicuring Practical Examination



# Basic Instructions

## How to schedule and take the practical examination:

[If you are a current cosmetology school student](#), your school must submit the proper paperwork and fees requesting your exam.

[If you are transferring hours from another state](#), the cosmetology school that performed your evaluation must submit proper paperwork and fees requesting your exam.

[If you are licensed in another state and are transferring your license to Louisiana](#), once your reciprocity application and fees are received and approved, you will receive an exam date.

[If you have completed your manicuring course but have never taken the exam](#), please contact the Board Office for confirmation and instructions.

## Americans with Disabilities:

Candidates that require special accommodations under the Americans with Disabilities Act must submit a request to the Board Office and receive prior approval before your exam date.

## Practical Exam Admission Requirements:

You must present your clearance paper sent from the Board Office authorizing you to take your exam on a specific date **and time**.

**You must present 2 forms of identification:**

- Your original social security card
- your current government issued id card (example: Louisiana State ID Card) or your current government issued drivers license (example: Louisiana State Drivers License).

## Rescheduling Policy:

Any student who fails to appear for their scheduled exam without proper notification will be required upon reapplication to submit a \$25.00 "NO-SHOW" fee. Proper notification shall be made by contacting the LSBC office seven days prior to the scheduled exam date or in the case of an emergency 24 hours prior to the scheduled exam date. Proof of any emergency is required prior to rescheduling of exam date.

# Exam Dress Code

## The proper attire is as follows:

Clean, washable uniforms, either all black, all white, or white top and black bottoms maintaining a professional image.

Uniform has to be solid—no design or print

**Female students** are allowed to wear either pants or skirts. Skirt hemline must be no shorter than just above the knee.

**Male students** may wear a white lab coat with their white shirt and black trousers.

Enclosed shoes are required, either black or white with socks and/or hose. Tennis shoes in solid white or black will be acceptable; however they must be clean.

Listed below are clothing **NOT** approved by this agency as acceptable uniform for testing.

- Leggings
- Capri pants
- Tee shirts
- Tube tops
- Jeans
- Sleeveless shirts/blouses
- Shirts that show the bare midriff
- Spaghetti strap tops
- See through blouses or tops
- Flip Flops
- Low waist pants
- Tank tops
- Shorts
- Undershirts

Students found in violation of the dress code will be refused to test and will be considered a **“NO-SHOW”**. A **“NO-SHOW”** is required to pay a \$25.00 fee prior to being cleared for another exam date.

# Manicurist Exam Supply List

## Odorless Products Only

Mending tissue	Mending liquid
Nail powder	Nail primer
Nail Brush	Cleaner
Nail tips	Nail glue
Nail form	2 towels
Cotton	Red polish
Finger bowl	Fumigant
Metal nail file	Sanitizing container
Acrylic Nail liquid	Emery Board
Cuticle nipper	Polish remover
Cuticle oil\cream	Nail builder
Pusher (metal)	Orangewood stick
Clear polish	Hand lotion
Practice or mannequin hand	

### The practice hand will be used for:

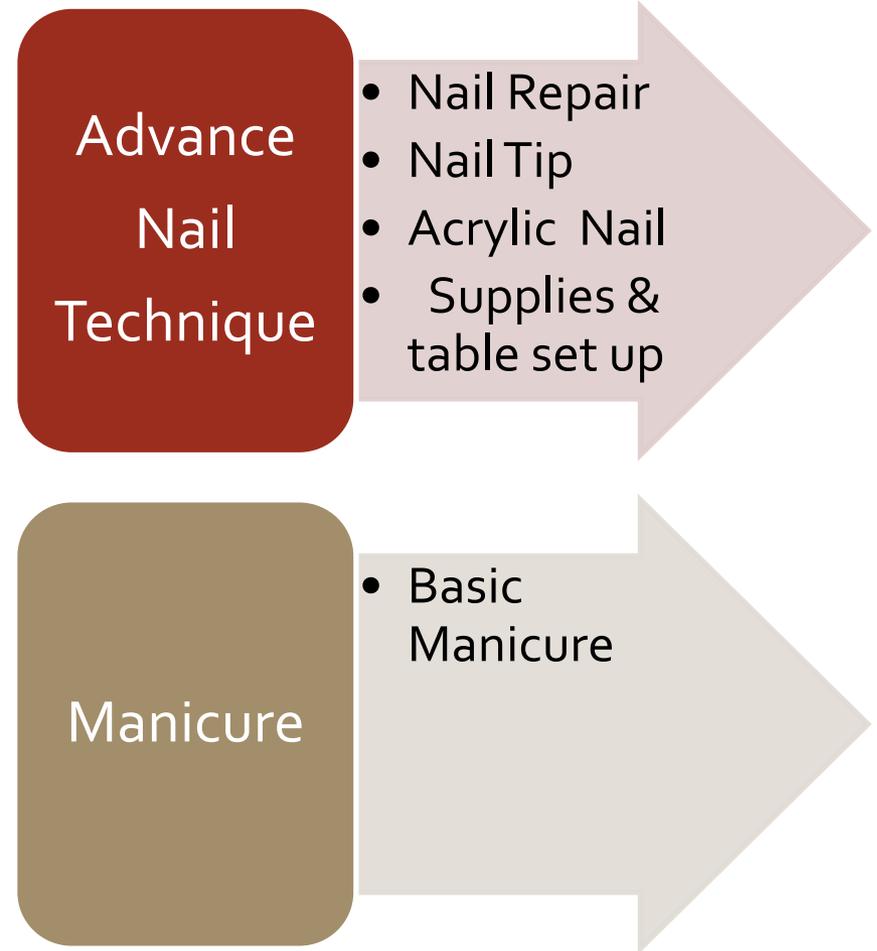
- One nail wrap or mend split or broken nails
- One nail tipping or extension with overlay
- One acrylic nail with form/clear nail polish application

# Phases of the Exam

The scope of the Louisiana State Board of Cosmetology Manicurist Practical Examination includes the following phases or sections:

1. Advance Nail Technique
2. Manicure

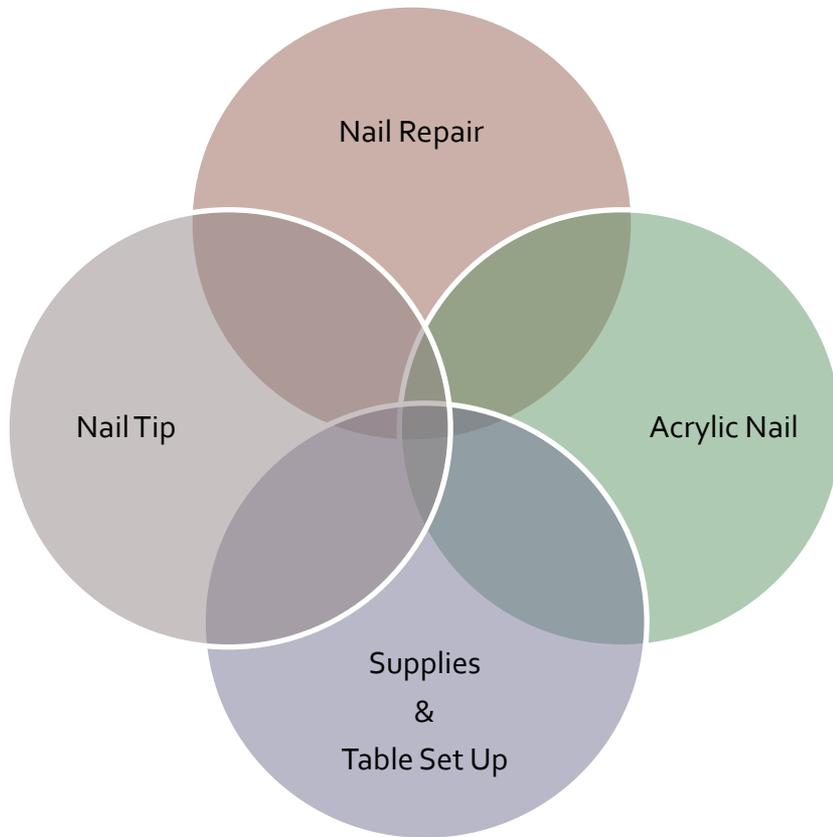
A minimum score of 70% is required to pass the examination.



# Advance Nail Technique

This phase consists of 4 sections –

Students have 45 minutes to complete this entire phase. This phase is to be completed on the mannequin hand.



# Advance Nail Technique

## The Nail Repair section

- ❖ Examiners will grade the students on use of proper equipment and material.
- ❖ Examiners will grade the students on their proper procedure used, proper blending of wrap and nail and general execution

## The Nail tip section

- ❖ Examiners will grade the students on use of proper equipment and material.
- ❖ Examiners will grade the students on their proper procedure used, overlay with acrylic or wrap and general execution



# Advance Nail Technique

## The Acrylic nail section

- ❖ Examiners will grade the students on use of proper equipment and material.
- ❖ Examiners will be grading on proper shape of mold and fit
- ❖ Examiners will be grading on buffing technique and appearance (smooth, no bumps or ridges)

Examiners will be grading on general execution, and safety/sanitation procedures observed during technique



## The Supplies and table section consists of

- ❖ Examiners will be grading students on setting up work area with supplies –labeled in English
- ❖ Examiners will be grading students on proper table setup



# Manicure

## This phase consists of 1 section -

Students have 30 minutes to complete this entire phase. This phase is to be completed on the student's own hand.

- ❖ Students must begin the manicure with the little finger of the hand
- ❖ Students must apply a base coat, red nail polish and a top coat



**Louisiana State Board of Cosmetology**  
**11622 Sunbelt Court, Baton Rouge LA 70809**  
 Phone (225) 756-3404 \*\*\* Fax (225) 756-3410

**MANICURIST**  
 (Examination)

**Repair Nail Total:** \_\_\_\_\_

<b>Guideline</b>		<b>Check Box</b>	
5	Student set up work area correctly and demonstration; Proper infection control/ sanitation techniques	<input type="checkbox"/>	Proper filing and blending techniques were not demonstrated
		<input type="checkbox"/>	Proper infection control/sanitation techniques were not demonstrated
10	Student demonstrated proper procedure for nail repair; and general execution of the nail repair	<input type="checkbox"/>	Proper procedure for nail repair was not demonstrated
5	Student demonstrated proper filing and blending techniques and the appearance of the finished nail	<input type="checkbox"/>	The nail was not buffed or finished nail was incomplete
		<input type="checkbox"/>	The proper general execution of the nail repair was not demonstrated
		<input type="checkbox"/>	Unable to determine that a nail repair was actually accomplished
		<input type="checkbox"/>	Work area was not set up correctly

**Nail Tip Total:** \_\_\_\_\_

<b>Guideline</b>		<b>Check Box</b>	
10	Student demonstrated proper procedure for nail tip; and general execution of the nail tip	<input type="checkbox"/>	Proper filing and blending techniques were not demonstrated
5	Student demonstrated proper filing and blending techniques and the appearance of the finished nail	<input type="checkbox"/>	Proper infection control/sanitation techniques were not demonstrated
5	Student set up work area correctly and demonstration Proper infection control/ sanitation techniques	<input type="checkbox"/>	Proper procedure for nail tip was not demonstrated
		<input type="checkbox"/>	The nail was not buffed or finished nail was incomplete
		<input type="checkbox"/>	The proper general execution of the nail tip was not demonstrated
		<input type="checkbox"/>	Unable to determine that a nail tip was applied
		<input type="checkbox"/>	Work area was not set up correctly

**Acrylic Nail Total:** \_\_\_\_\_

<b>Guideline</b>		<b>Check Box</b>	
5	Student set up work area correctly and demonstration Proper infection control/ sanitation techniques	<input type="checkbox"/>	Proper filing and blending techniques were not demonstrated
10	Student demonstrated proper procedure for acrylic nail procedure and general execution of the acrylic nail procedure	<input type="checkbox"/>	Proper infection control/sanitation techniques were not demonstrated
5	Student demonstrated proper filing and blending techniques and the appearance of the finished nail	<input type="checkbox"/>	Proper procedure for nail tip was not demonstrated
5	d. general execution; safety and sanitation procedures observed during techniques	<input type="checkbox"/>	Student did not use the nail form
		<input type="checkbox"/>	The nail was not buffed or finished nail was incomplete
		<input type="checkbox"/>	The proper general execution of the acrylic nail was not demonstrated
		<input type="checkbox"/>	Work area was not set up correctly

**Supplies and Table Total:** \_\_\_\_\_

<b>Guideline</b>		<b>Check Box</b>	
10	Student set up work area with proper supplies- Supplies must be labeled in English	<input type="checkbox"/>	Proper infection control/sanitation techniques were not demonstrated
10	Student demonstrated the preparation of the work area for new clients	<input type="checkbox"/>	The supplies set up were not sufficient
10	Table Set-Up	<input type="checkbox"/>	The supplies were not labeled in English
		<input type="checkbox"/>	The work area was not set up correctly

**Manicure Total:** \_\_\_\_\_

<b>Guideline</b>		<b>Check Box</b>	
4	Student must begin procedure with little finger of the hand	<input type="checkbox"/>	Did not begin procedure with the little finger of the hand
4	Student must shape nail from corner to center	<input type="checkbox"/>	Did not bevel the free edge of the nail
		<input type="checkbox"/>	Did not shape the nail from corner to center

**Examiner Name:** \_\_\_\_\_

**Applicant #** \_\_\_\_\_

**Examiner Name:** \_\_\_\_\_

**Louisiana State Board of Cosmetology**

**11672 Sunbelt Court, Baton Rouge LA 70809**

Phone (225) 756-3404 \*\*\* Fax (225) 756-3410

**MANICURIST**

*(Examination)*

**Manicure**

<b>Guideline</b>		<b>Check Box</b>	
4	All nails must have a uniform shape	<input type="checkbox"/>	Manicure was incomplete
4	Student applied red nail polish properly and the appearance of the finished nail	<input type="checkbox"/>	Nail polish was not applied properly
4	Student must have beveled the free edge of the nail	<input type="checkbox"/>	Nails did not have a uniform shape
		<input type="checkbox"/>	Red nail polish was not applied

Examiner Name: \_\_\_\_\_

Examiner Name: \_\_\_\_\_

Applicant # \_\_\_\_\_